WITHYHAM PARISH COUNCIL
Grant Monitoring Form 2024-25

Name of group/organisation	St Thomas Parochial Church Council
Name of lead contact	Mary Symes
Telephone number (daytime) E-mail address	[redacted]
Total cost of project	£1150
Amount received from Withyham Parish Council (WPC)	£1150
Were all the funds received from WPC used for the purposes agreed?	*Yes x☐* *If 'No' please confirm how much will be returned to WPC £*
What the funding was for	Maintenance of the Burial Ground for the benefit of the village
Details of funds received from elsewhere	None required for the grass cutting etc – all covered by the grant
Details of how the activity progressed e.g.: • How the project/activity benefited the community • What went well • What didn't go so well *(please use an extra sheet if you wish)*	The grass was cut at regular intervals but in such a way as to encourage wild flowers and wild life in this rural churchyard. Later in the year extra cutting and strimming was undertaken to maintain the burial ground as a place of quiet and contemplation for those who wished to be at their loved ones grave and for those who wished to sit and think. The grounds have been maintained for several years by a local gardener who respects the purpose and peace of the place. It was a well done.
Approximate number of parish residents who benefited	The whole parish of 1600 who wished to access it
Any comments on the WPC grants programme and processes to feedback to the Committee	**None.**
Name (please print) Mary Symes	**Signature & date** *Mary Symes 17.9.25*

If the grant involved expenditure on works or capital items, please include copies of invoices
Please return this form with any photos and supporting information to:

Withyham Parish Council, The Old Station, Station Road, Groombridge, TN3 9RD
clerk@withyhamparishcouncil.org.uk/01892 861772

WITHYHAM PARISH COUNCIL
Grant Monitoring Form 2025-26

Name of group/organisation	Wealden Citizens Advice
Name of lead contact	Jennifer Jadia
Telephone number (daytime) E-mail address	[redacted] ceo@wealdencitizensadvice.org.uk
Total cost of project	£
Amount received from Withyham Parish Council (WPC)	£900
Were all the funds received from WPC used for the purposes agreed?	*Yes ☐* *If 'No' please confirm how much will be returned to WPC £*
What the funding was for	To contribute to the running costs of the service for residents, which can be accessed via phone, email, text or appointments at one of our 3 sites - Crowborough, Hailsham or Uckfield. Although our service is mainly staffed by volunteers we still require staff to supervise, train and manage the service. We need to maintain our IT system for effective record keeping and to enable us to communicate effectively with and on behalf of our clients. We also need to cover day to day costs such as postage, photocopying, cleaning, publicity and insurance.
Details of funds received from elsewhere	As in previous years we fund our work with applications to the District, Town and Parish Councils in Wealden. We also apply for funding from East Sussex County Council, charitable foundations and other grant giving organisations, including the Lottery and Sussex Community Foundation. We have a SLA with Wealden DC, a rolling SLA with Uckfield, Crowborough and Hailsham TC. Please see attached annual accounts for a full breakdown.
Details of how the activity progressed e.g.: • How the project/activity benefited the community • What went well • What didn't go so well *(please use an extra sheet if you wish)*	During the 24/25 financial year, we helped 44 Withyham clients with 195 issues and generated an income gain of £12k. The main areas of help were in benefits, debt and tax with the top benefit issue being personal independent payments.
Approximate number of parish residents who benefited	See above
Any comments on the WPC grants programme and processes to feedback to the Committee	Thank you for your continued support, you grant is invaluable to us to enable our service to continue and to support Withyham residents.
Name (please print) Jennifer Jadia	**Signature & date** 16-9-25

WITHYHAM PARISH COUNCIL
Grant Monitoring Form 2025-26

Name of group/organisation	Groombridge Pre-School
Name of lead contact	Helena Marshall
Telephone number (daytime) E-mail address	[redacted] chairgps@gmail.com
Total cost of project	£243.16
Amount received from Withyham Parish Council (WPC)	£243.16
Were all the funds received from WPC used for the purposes agreed?	*Yes X* *No* ☐ *If 'No' please confirm how much will be returned to WPC £*
What the funding was for	Purchasing sports equipment for the pre-school to run their own sports activities for the children
Details of funds received from elsewhere	N/A
Details of how the activity progressed e.g.: • How the project/activity benefited the community • What went well • What didn't go so well *(please use an extra sheet if you wish)*	The sports equipment has been used to deliver a sports session every Monday morning, and will continue to be used for the same purpose every week moving forward. The children love using the equipment, and it's really helping them develop their gross motor skills, as well as keeping them active and healthy. This equipment can not only be used for the Monday sports sessions, but for Sports days and for other activities throughout the year as well.
Approximate number of parish residents who benefited	36
Any comments on the WPC grants programme and processes to feedback to the Committee	
Name (please print) Helena Marshall	**Signature & date** HMarshall 17/09/2025